

February 2019 Meeting Minutes

Wednesday, November 28, 2018 9:10 AM

Nursing Student Senate Meeting Agenda Monday, 2/4/19 12:30-1:20 in Room 217

Zoom Session Information

Topic: Nursing Student Senate Meeting

Time: Feb 4, 2019 12:00 PM Eastern Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://jhuson.zoom.us/j/835809193>

Or iPhone one-tap (US Toll): +16468769923,835809193# or
+16699006833,835809193#

Or Telephone:

Dial:

+1 646 876 9923 (US Toll)

+1 669 900 6833 (US Toll)

+1 888 475 4499 (US Toll Free)

+1 877 853 5257 (US Toll Free)

Meeting ID: 835 809 193

For more information about Zoom, see:

<https://wiki.nursing.jhu.edu/display/KB/Zoom+Meetings>

12:35 Call to Order (Julia Eckert)

Welcome and Attendance

o Present:

Voting Members	Non-Voting Members	Guests
Julia Eckert	Kyleen Welsh	Megan Barrett
Tom Winkler	Kyra Waligora	
Stephanie	Ashly James	
Shelton	Jarvia Meggett	
Joyce Brew	Quanlei Li	
Hailey Miller		
Lauren Smulcer		
Gillian Freedman		
Anna Bryant		
Jennifer Nguyen		
Chelsea Collins		
Bianca		
Palmisano		

14 voting members, quorum is 8

- o Absent: Robert Neff, Rebecca Piasecki, Natasha Hemeng

12:XX Guest Speaker: Tony Bridges absent

12:35 Financial Report (Tom Winkler)

- What was the last months activity?
- Year to date summary? \$5,728 spent so far
- Where are we currently? \$4,272 remaining for year
- What is on the horizon in terms of expenses. Reconciliation for speaker series; giveaways for activity fair, misc. Supplies, inter-school formal, finals breakfast
 - o Food for "Thread" presentation
 - o Surprise midterm breakfast
 - o Total Estimated upcoming expenses

Updated: 1/8/19

JHUSON
 Caroline Kennedy
 Student House Room 313 / 410-502-9797

NURSING STUDENT SENATE 80041555

POSTED DATE	TRANSACTION DATE	PAYEE	DESCRIPTION	DEBIT	CREDIT	
Ending Balance 2017-18						(\$37.97)
8/31/18			18-19 CLUB FUNDING		(\$10,000.00)	(\$10,000.00)
7/20/18		CITY OF BALTIMORE	DEPOSIT FOR PATTERSON PARK FOR SONSPH PICNIC 9/7/18	\$35.00		\$35.00
8/13/18		LAND OF KUSH	CATERING FOR SONSPH PICNIC 9/7/18	\$220.00		\$220.00
8/14/18		ANDY NELSON BBQ	CATERING FOR SONSPH PICNIC 9/7/18	\$500.00		\$500.00
8/20/18		J. BREW	SUPPLIES FOR SONSPH PICNIC 9/7/18	\$92.41		\$92.41
9/28/18		JAYS	SMA MEETING 9/17/18	\$131.45		\$131.45 posted to Student Senate in error/transfer rec'd 11/12/18
10/24/18		BSPH	CONTRIBUTION TO SONSPH PICNIC 9/7/18		(\$1,000.00)	(\$1,000.00)
10/26/18		CITY OF BALTIMORE	BALANCE DUE FOR PATTERSON PARK FOR SONSPH PICNIC 9/7/18	\$140.00		\$140.00
10/26/18		ANDY NELSON BBQ	BALANCE DUE FOR SONSPH PICNIC 9/7/18	\$1,206.75		\$1,206.75
10/26/18		LAND OF KUSH	BALANCE DUE FOR SONSPH PICNIC 9/7/18	\$400.85		\$400.85
10/31/18		ALUMNI WEEKEND	TICKETS TO BOND STREET SOCIAL EVENT	\$330.00		\$330.00
9/28/18		JAYS	SMA MEETING 9/17/18		(\$131.45)	(\$131.45) posted to Student Senate in error/transfer rec'd 11/12/18
12/27/19		MPZN MKTP US	Winter Wonderland Party 12/6/18	\$406.28		\$406.28
1/2/19		WELLS DISCOUNT LIQUOR	Winter Wonderland Party 12/6/18	\$270.88		\$270.88
1/2/19		LA PRIMA FOOD GROUP	Winter Wonderland Party 12/6/18	\$1,955.50		\$1,955.50
		LA PRIMA FOOD GROU	Wine and Paint Night 11/3/18	\$1,107.90		\$1,107.90
Ending Balance 2018-19						(\$4,272.00) AVAILABLE BALANCE

12:37 Interschool Relations Report (Joyce Brew)

- Holiday Party – Debrief will be completed by Gillian. Done?
- Ice Skating Event – February 16, \$3 skate rentals, Patterson Skate Rink- send flyer to VPCOM; GSA- postponed to March 16th or 17th
- Interschool Prom – Possible dates: April 5th 6th 19th or 20th – SPH may not be involved, b/c they have a similar type event planned May 3
 - o Consider inviting School of Pharmacy @ Univ of Maryland in lieu of SPH?- if contributing \$, Notre Dame- reach out to Dr. Tanner to make connections
 - o Possible event venues: The Assembly Room (\$2000, capacity 1000) or Peabody Library (\$?)
 - o Tickets offset expenses
 - o High priority due to student body demand
 - o Aim for April 5th or 6th
- SPH talent show – SPH "Spring Tonic" April 12. Per SPH Interschool Rep, the talent show will be predominately cast w/ SPH students. SON students will be considered but TBD how many.
 - o Advertise but no other responsibility by SON
- Shelia Donnahugh- schedule?- fall 2019

12:47 Committee Reports

Curriculum Committee Report

- MSN Report (Jarvia Meggett c/o Spring 2020 & Kyleen Welsh c/o Summer 2019)
- DNP Report (Ashly James)
- PhD Report (Quanlei Li)
 - No current updates

Student Health Committee Report (Kyra Waligora & Natasha Hemeng)

- Update- changing representatives
 - Survey from Student health Services- results pending, will there be a published report?
 - FT psychiatrist and therapist have been hired, delay in onboarding until summer

Ad-Hoc Transportation Committee Report (Jarvia Meggett & Kyleen Welsh: both absent)

- Update-

12:51 Unfinished Business

Ad-Hoc Events Committee Proposal (Stephanie Shelton)

- Recommendation: Establish an ad-hoc events planning committee that consists of one volunteer from each cohort to generate 4-6 senate sponsored events annually. These volunteers may not hold senate seats. Lead to establish this committee may be determined upon vote to install it. Senate to vote on annual budget for events at beginning of fiscal year. Senate events must be open to entire school of nursing (include all cohorts). At minimum: Welcome Back Bash (interschool), December holiday party, mid-term and finals stress relievers for each semester. Determine: what is their autonomy?- does senate establish a budget and then let them decide; Megan- shoulders much of the responsibility; recommend people serving on the senate form the committee; limiting events according to resources- human and otherwise; add a position dedicated to leading events?; what are we advertising as the role of senator? Do we include that events will be part of it? VP Finance- add to job description that this person will take lead on Event planning;
- Motion to Vote: not create events committee, but that VP finance takes Leadership Role and recruits assistance from other senators changing job description
 - Second: Joyce
 - Ayes: 9 Nays: 0

Constitution Changes

- About: see document highlights, several changes proposed
 - The PhD Student Organization and Graduate Specialty Student Organization will each have three representatives: two Senators, who will represent their organization in the Senate, and one Curriculum Committee representative. (Changed from: The MSN Specialty, DNP (Advanced Practice & Executive), and PhD programs will have two Senators to represent their programs

- Move to Vote: Julia
 - Second : Gillian
 - Ayes: 8 Nays: 0
- ARTICLE V: NURSING STUDENT SENATORS AND COMMITTEE REPRESENTATIVES

(Changed from: ARTICLE V: NURSING STUDENT SENATORS AND CURRICULUM COMMITTEE REPRESENTATIVES)

The NSS consists of Senators, Curriculum Committee Representatives, an Ethics Committee Representative, a Student Health Committee Representative, and any other representatives deemed necessary by the NSS President.

(Changed from: The NSS consists of Senators and, specific to the MSN:

- Strike Ethics Committee- should be open to other members of the student body
- Move to Delay (Stephanie): All Article 5 changes until reworded
 - Second : Anna B
- ARTICLE VII CAMPAIGNING AND VOTING RULES AND REGULATIONS

General Election Procedures

Each year, two Senators will be voted upon for each MSN: Entry to Practice cohort, the PhD Student Organization (PSO), and the Graduate Specialty Student Organization, (Change from: DNP Student Organization, and the MSN Specialty Program Student Organization) or equivalent organizations, within two months following the start of the initial semester. In addition and specific to the MSN: Entry to Practice program, each cohort will vote for one Curriculum Committee Representative, in the same manner and at the same time as the Senator election. The Curriculum Committee Representatives for the PhD Student Organization and Graduate Specialty Student Organization will be appointed yearly to the Nursing Student Senate by each individual organization.

Each individual cohort or program will be responsible for voting for their representatives. Senator positions can be held for the duration of the student's stay at the SON so long as they are voted into office during election time and that t

- Move to Vote: Julia- adopt ast written and recommend run-off language
 - Second : Anna- provide run-off language at next meeting
 - Ayes: 8 Nays: 0

- Add revision date to bottom of every page
- Ayes:8

Menstruation

Supplies:

Supplies:

Tampons = \$63-65 per 500 tampons <https://www.cleansupply.com/p-28648/tampax-tampons-with-cardboard-applicator-regular-500-tampons-pgc025001.aspx>

Pads = \$13/90 <https://www.boxed.com/product/90/always-maxi-long-super-pads-90-count-with-leakguard-and-flexiwings>

4 floors, 2 bathrooms per = 8 bathroom storage tubs at \$8

<https://www.target.com/p/striped-fabric-bin-small-aqua-pillowfort-153/-/A-50273947> or https://www.kohls.com/product/prd-2725529/basketville-storage-bin.jsp?skuid=33788826&ci_mcc=ci&utm_campaign=STORAGE%20%26%20ORG&utm_medium=CSE&utm_source=google&utm_product=33788826&CID=s-hopping15&utm_campaignid=174293612&pid=googleadwords_int&af_channel=CSE&gclid=Cj0KCQjAm5viBRD4ARIsADGUT24HRFT4q5C0H4N8fIHlebljpxmjIANOKYyEUDoopTv7mZTS2MXkph0aAntKEALw_wcB&gclidsrc=aw.ds

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Extras (if funds remain or the Senate wants to get fancy):

Odor beads \$8: https://www.amazon.com/Smells-Begone-Odor-Eliminator-Beads/dp/B004EB8D6Y/ref=sr_1_8?crid=4D8RMIR464M5&keywords=bathroom+smell+eliminator&qid=1548172124&sprefix=bathroom+sme%2Caps%2C136&sr=8-8

Lotion \$7: https://www.amazon.com/Aveeno-Moisturizing-Soothing-Emollients-Fragrance-Free/dp/B001459IEE/ref=sr_1_5?keywords=lotion&qid=1548172197&sr=8-5&th=1

-

Budget:

Tampons:	\$65
Pads:	\$65
Storage:	\$64
Yr1:	\$194
Yr2 on:	\$130 (commitment to be covered by Facilities team)

Protocol:

Supplies can be stored with the cleaning crew and refilling boxes can be part of regular bathroom maintenance. The facilities team has happily agreed to take over this duty.

Student government can allocate \$200 and put in an order for the supplies listed above for the first year's expenses. The facilities team, headed by Sabrina Scarborough, has committed to funding the project from that point forward.

Logic:

It will be more expensive to purchase and provide maintenance for vending machines that dispense menstrual supplies than to provide open-topped baskets where people can take what they need. The costs incurred by these supplies are so miniscule that a take-one-leave-one approach seems unnecessary.

This proposal can be reevaluated at the 1 year mark to assess for theft or damage to the materials.

Submitted by:

Bianca Palmisano

- Cohort 7
- Move to Vote: Julia- adopt as written
Second : Anna, et al.
Ayes: 8 Nays: 0
- Motion to adjourn: Julia – time 1:22- class pending entry to room
- Second: Stephanie

Senate Scope of Practice

- Discuss/Vote on what is in scope/out of scope for Senate Business & define in charter what that is
- Proposals for what is in scope/out of scope:
 - In scope
 - Representing the student body in matters concerning student relations with faculty/staff/facilities at the SON
 - recommendations to university and JHH policies when public or student feedback is requested
 - Disseminating health policy changes proposed & adopted by JHH Institutions, state of MD, U.S.A. and WHO
 - Forging diplomatic relationships with SOM and SPH (VP interschool relations)
 - Other?
 - Out of Scope
 - Events and speakers that could be sponsored by and relate to the subject matter of any existing student interest group or club
 - Other?
- Motion to Vote/Discuss/Dismiss/Do/Table discussion Until:
 - Second:
 - Ayes: Nays:

Senate Response to University Wide Relationships Policy

- https://policies.jhu.edu/?event=under-review&utm_source=JHU+Broadcast+Messages+-+Synced+List&utm_campaign=824c8c0b2b-EMAIL_CAMPAIGN_2018_12_14_06_31&utm_medium=email&utm_term=0_9cf4956bf9-824c8c0b2b-69725285&mc_cid=824c8c0b2b&mc_eid=cc823c47ce
 - What is it? Drafted university wide policy regarding relationships between faculty and staff and students that might

- present conflicts of interest relating to power dynamics
- See options outlined in document
- Senate response:
 -
- Motion to Vote/Discuss/Dismiss/Do/Table discussion Until:
 - Second:
 - Ayes: Nays:

Senate Sponsored Speaker Series (Joyce Brew)

- Update
- Motion to Vote/Discuss/Dismiss/Do/Table discussion Until:
 - Second:
 - Ayes: Nays:

Positive Art Installation Proposal (Stephanie Shelton & Julia Eckert)

- Tabled to January meeting from December meeting
- A la Subway Therapy <http://www.subwaytherapy.com/>
- Costs:
 - post its
 - \$3.50 per pack of 50 for customized message through vista print
 - \$ 15 pop up dispenser
 - \$ 10 per gross refill packs
 - Cost of pens- \$8 per 50 count ball point pens
 - Signage- 13 signs (2x3 feet) \$10-20 each; total \$130-260
 - Total Expenses: \$350 or less
- Change theme monthly
- Location – where in the school?
- Person or two to run it

Patagonia Jackets (Julia Eckert)

- Update

SOURCE Household Cleaning Supply Donation Drive: Mon, Feb 4 – Fri, Feb 15

About --> Groups that co-sponsor SOURCE donation drives benefit from the added exposure to other students and increased name recognition through promotional materials all with little time or effort on the members of the group. Responsibilities of co-sponsoring groups are to deliver the boxes to and from the schools, help advertise the drive (SOURCE provides flyers), check donation boxes to ensure they are not overflowing with donations and return all donated items to SOURCE.

- To Do (*we aren't leaving this topic until all spots are filled*)
 - Advertise (send email to SON) **Stephanie**
 - 2 people to post flyers **Julia & Gillian**
 - 2 people to check donation boxes daily & bring to source if overflowing
 - One person to check M 2/4 - Sa 2/9 **Tom Winkler**
 - One person to check Su 2/10 - F 2/15 **Tom Winkler**
 - 1 person to bring final box to SOURCE at the end on 2/15 **Julia**

Senate Newsletter (once/month, include in "Student E News")

Items to include in February Newsletter

- SOURCE Drive (for e-news sent on both 2/4 and 2/11)

1:22 Adjourn

FYI

We operate on Parliamentary Procedure

- Make a motion = "I move to..." when you'd like something to happen
 - All motions need a "second"
- Move to vote = take a vote at that point on the subject being discussed
- Move to table until TIME = move the discussion of a topic until a later meeting
- Vote/Discuss/Dismiss/Do/Table

Coming Up

FEBRUARY

- F 2/1 - Call for nominations for Class of Summer 2020 Senators
- M 2/4 - NSS meeting
 - Senate newsletter goes out after meeting with minutes and updates for the month (SOURCE drive)
 - SOURCE Household Cleaning Supply Donation Drive begins
- W 2/6 - NSS Office Hours
- F 2/8 - Close nominations for Class of Summer 2020 Senators
- S 2/9 - Class of Summer 2020 Senator nominees accept/deny nomination & submit bio
- M 2/11 - Distribute nominees bios & campaigning begins
- W 2/13 - NSS Office Hours (Nominees are allowed to campaign during office hours)
- F 2/15 - SOURCE Household Cleaning Supply Donation Drive ends
- S 2/17 - Campaigning ends
- M 2/18 - Elections open for Class of Summer 2020 Senators
- W 2/20 - NSS Office Hours
- S 2/24 - Elections close for Class of Summer 2020 Senators
- M 2/25 - Class of Summer 2020 Senators announced
- W 2/27 - NSS Office Hours
 - President meet with new Senators and give overview of responsibilities

MARCH

- 3/4-3/8 - Spring Break
- M 3/11 - NSS meeting
 - Voting opens for President
 - Senate newsletter goes out after meeting with minutes and updates for the month
- W 3/13 - NSS Office Hours
- F 3/15 - Voting closes for President
- M 3/18 - Voting opens for VP Finance
- W 3/20 - NSS Office Hours
- F 3/22 - Voting closes for VP Finance
- M 3/25 - Voting opens for VP Interschool
- W 3/27 - NSS Office Hours
- F 3/29 - Voting closes for VP interschool

APRIL

- M 4/1 - Wine & Paint night 5-7pm in Carpenter Room
 - Voting opens for VP Communication
- W 4/3 - NSS Office Hours
- F 4/5 - Voting closes for VP communication
- M 4/8 - NSS meeting (new exec should run meeting or co/run meeting with old exec)

- Senate newsletter goes out after meeting with minutes and updates for the month

W 4/10 - NSS Office Hours

W 4/17 - NSS Office Hours

W 4/24 - NSS Office Hours

3/19 - 3/25 @ 5pm, nominations open

3/25 @ 5pm, nominations close

3/25 - 3/26 @ 5pm, accept/deny nomination & give us bio & why we should vote for you

3/26 @ 7a to 3/28 @ 7p, prez vote

3/29 @ 7a - 3/31 @ 7pm, VP Finance vote

4/1 @ 7a - 4/3 @ 7p, VP comm

4/4 @ 7a - 4/6 @ 7p, VP interschool

4/7 = phone call/meeting with new exec?

4/9 @ 7a - 4/15 @ 7p call for nominations for any open seats (MEN)

4/15 7p - 4/16 7p accept nominations

4/17 7a - 4/21 7p voting

Nursing Student Senate Roster

Executive Board	President	Julia Eckert
	VP - Finance	Tom Winkler
	VP - Interschool Relations	Joyce Brew
	VP - Communications	Stephanie Shelton
Committee Representatives (non-voting)	MSN Cohort 7 Curriculum Committee Rep	Jarvia Meggett
	MSN Cohort 6 Curriculum Committee Rep	Kyleen Welsh
	DNP Curriculum Committee Rep	Ashly James
	PhD Curriculum Committee Rep	Quanlei Li
	Ethics Committee Rep	Tom Winkler
	Student Health Committee Rep	Kyra Waligora & Natasha Hemeng
PhD Student Organization	Senator	Hailey Miller
	Senator	Rebecca Piasecki
Graduate Specialty Student Organization	Senator	Jennifer Nguyen

	Senator	Chelsea Collins
MSN Entry - Class of Spring 2019	Senator	Natasha Hemeng
	Senator	Lauren Smulcer
MSN Entry - Class of Summer 2019	Senator	Anna Bryant
	Senator	Gillian Freedman
MSN Entry - Class of Spring 2020	Senator	Robert Neff
	Senator	Bianca Palmisano