Recording Recommendations

Recording Equipment

Use a USB headset for recording or conferencing, or a USB "podcasting" microphone for voice-over or video recordings. Check the audio settings of your PC or Mac laptop to make sure the microphone is listed as the default recording device. This will make it easier for recording applications to find your microphone if the recording application does not make it easy.

Recording Environment

The recording environment is important. Record in a "dead" room (non-echoey). Many podcasts have been recorded in closets stuffed with pillows to avoid reverberation. Smaller, carpeted rooms with a lot of furniture, etc. are also a good choice.

Recording Application

Quality of the recording depends heavily on the recording application. Zoom and voice conferencing usually compress and digitize audio. PowerPoint does not give feedback on microphone selection or audio levels so a test recording may be necessary.

Recording Video

If you are using a laptop place books under the laptop to get the camera to eye level.

Lighting is the most important variable in getting a good recording. Place your laptop in front of a window so the light shines onto your face.

If possible, avoid having a plain solid color background.

Avoid placing your face in the middle of the frames. Instead, leave a few fingers of space between the top of your head and the top of the video frame.

We can assist with getting setup and make suggestions concerning camera angle and lighting.

Recording Backup Device

You can use an extra device for backup audio recording (such as the Voice Memos app on your iPhone) that records audio in higher quality. Multimedia should be able to match the better audio recording with the rest of the video.