Federal Direct GRAD PLUS Application Process  
2019-2020

Step 1: Log in to www.studentloans.gov

Step 2: Select the link to “Apply for a Direct PLUS Loan” (see Figure 1)

FIGURE 1

Step 3: Select the link to apply for the PLUS for Graduate/Professional Students (see Figure 2)

FIGURE 2
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Step 4:
- Select the Award Year 2019-2020. Selecting any other Award Year will inhibit us from moving forward on your application for the upcoming school year.
- Select if the School of Nursing can use your GRAD PLUS funds to satisfy any charges beyond tuition and fees. You are free to leave this unchecked and it doesn’t affect your application.
- Select the Johns Hopkins School of Nursing from the Dropdown under School and Loan Information. If any other school is selected, we will not receive your information (see Figure 3 below)

Figure 3

Select an Award Year

- Award Year: 2019 - 2020

Authorization for School to Use Loan Funds to Satisfy Other Charges

Your Direct PLUS Loan will be applied to your school account to pay for tuition and fees, and room and board. By selecting the box below you authorize the school to use your Direct PLUS Loan to satisfy other educationally related charges that you incurred at the school. Examples of other charges that may be paid with your authorization include, but are not limited to, library fines, campus parking tickets, lab fees, and charges for minor damage to school property.

You are not required to provide this authorization. If you provide this authorization, you may revoke or modify the authorization at any time by contacting the school.

I authorize the school to use my Direct PLUS Loan to pay for other educationally related charges that I incur at the school, as described above.

School and Loan Information

Select School to Notify
- U.S. Schools/US. Territory Schools
- Non U.S. Schools

Choose a state:
- Select -

Search school by name:
- Select or type
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Step 5:

- Select the amount of GRAD PLUS being requested.
  - The first option is to borrow the maximum amount. The maximum amount of the loan that can be borrowed is listed as the Anticipated GRAD PLUS under Accept Awards in SIS. However, it may be higher once loan fees are calculated.
  - The second option can manually be entered and in any amount.
  - The third option consists of our office contacting you to discuss the amount you would like to borrow.

- Select the Loan Period
  - Students enrolled in the following programs should choose 5/2019 – 5/2020 as their Loan Period.
    - MSN/MPH
    - DNP Executive Practice
    - DNP/PhD
  - Students in all other programs should choose 9/2019 – 8/2020 as their Loan Period. (see Figure 4 below)
Step 6: Enter your information as the Borrower (see Figure 5)

![Figure 5]

Step 7: Review the information to ensure it is correct (see Figure 6)

![Figure 6]
Step 8: Review the Important Notices and submit after certification. (see Figure 7)

Figure 7

You must review the IMPORTANT NOTICES before you can continue.

OPEN IMPORTANT NOTICES

If you have placed a security freeze on your credit file, you must lift or remove the freeze at each credit bureau before you continue. Your application will not be processed if you have a security freeze.

You must read and agree to the statements below by clicking on the boxes.

☐ I certify that
   (1) the information I have provided on this Direct PLUS Loan Request for Supplemental Information is true, complete, and correct to the best of my knowledge and belief and is made in good faith; and
   (2) I have read and understood the entire Direct PLUS Loan Request for Supplemental Information, including the Important Notices.

☐ For the loan that I am requesting by completing this Direct PLUS Loan Request for Supplemental Information, I authorize the U.S. Department of Education to check my credit history for the purpose of determining my eligibility for the loan(s), and to report information about my loan eligibility to persons and organizations permitted by law to receive that information.

Your Direct PLUS Loan Request for Supplemental Information cannot be processed unless you authorize the U.S. Department of Education to check your credit history. One of the eligibility requirements for receiving a Direct PLUS Loan is that you must not have an adverse credit history; unless you meet certain other requirements. The credit decision resulting from your credit decision will be sent to the school that you have selected.