



## REQUEST FOR LEAVE OF ABSENCE OR WITHDRAWAL

Students must sometimes interrupt their studies for a variety of reasons (financial, academic, or personal). A student may leave the School of Nursing (SON) by either taking a leave of absence (leaving the school temporarily with the firm and stated intention of returning) or by withdrawing from the school (leaving the school with no intention of returning). It is expected that a student will meet with academic/faculty advisor to discuss this decision and/or use the academic resources available to assist with this decision.

- Submit this form to the Registrar via e-mail or by dropping it off at the Office of the Registrar in room 210 of the Student House.

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Name: \_\_\_\_\_ ID: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

Academic Program & Level/Semester: \_\_\_\_\_

Please check the appropriate box:

- I am planning to withdraw from JHSON.
- I am requesting a Leave of Absence and plan to return on (date) \_\_\_\_\_

Reasons for Request/Please check the appropriate box:

- Academic
- Finances
- Medical
- Military Service
- Personal
- Other (Briefly Describe)

**RETURN TO:** Office of the Registrar, Student House 210 or via e-mail to [lblanke1@jhu.edu](mailto:lblanke1@jhu.edu).

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_